

## TRAVEL PROGRAM – 2025 MEAL AND MILEAGE RATES

This message is intended for all unionized employees.

Each year the NAV CANADA Joint Council (NCJC) issues Travel Program rates for the calendar year. The Travel Program rates for 2025 will be adjusted to the following rates:

### Mileage Rates\* (Travel Program Appendix B)

Region	First 5,000 kms	> 5,000 kms
AB, SK, MB	72	66
NB, NS, PE	72	66
BC, ON	72	66
NL, QC	72	66
NT, YT, NU	76	70

\*Mileage rates are expressed in terms of cents per kilometre. Please note, the NCJC has agreed to adopt the CRA kilometric rates commencing in 2025. This means there will no longer be Traveller Requested rates and there will be one rate for all provinces and one rate for the territories. It also means the limit on the deduction of tax-exempt allowances paid by employers to employees who use their personal vehicle for business purposes in the provinces will be 72 cents per kilometre for the first 5,000 kilometres driven, and 66 cents for each additional kilometre. For the territories, the limit will be 76 cents per kilometre for the first 5,000 kilometres driven, and 70 cents for each additional kilometre. As a result of this change, a new mileage expense item has been introduced: Mileage – Regular.

### Travel Allowances (Travel Program Appendix C)

Allowance	Daily Rate
<b>Composite meal &amp; incidental allowances</b>	
Commercial	\$130.23 (\$149.76)
<b>Meal Allowance</b>	
Breakfast	\$32.81 (\$37.73)
Lunch	\$32.86 (\$37.79)
Dinner	\$57.56 (\$66.19)
<b>Incidental Expense Allowance</b>	
Commercial	\$7.00 (\$8.05)**
<b>Extended Period in Travel Status Allowance</b>	
Composite	\$123.23 (\$141.71)
<b>Weekend Travel Home Transportation Allowance</b>	
Two-day Weekend	\$360.46 (\$399.52)
Three-day Weekend	\$540.69 (\$599.28)

Four-day Weekend	\$720.92 (\$799.04)
<b>Accommodation Allowance</b>	
Private/Corp/Institutional	\$50.00 (\$50.00)

The travel allowances are for travel in Canada\* (rates in parentheses apply to NT, YT, NU and Nunavik only). With the introduction of the Nunavik Region as part of the northern areas, a new Per Diem expense item has been created: Per Diem – Nunavik Region.

*\*Travel in the USA is at the same rates as those given above, but payable in U.S. funds. For travel in the USA the rates in parentheses apply to Alaska only.*

*\*\*Please note that the Incidental Expense Allowance is currently under review as part of the NCJC Cyclical Review process and is subject to change in 2025. Any changes subsequent to this announcement will be communicated separately.*

More information regarding the Travel Program can be obtained from the [NCJC website](#).

Questions regarding the two new expense items can be directed to [lexpenseservices@navcanada.ca](mailto:lexpenseservices@navcanada.ca)